

MINUTES OF REGULAR BOARD MEETING OF AUGUST 25, 2025
HARVARD COURT, WHITMAN, MA

Chairwoman, Katharine Kelleher, called the open meeting to order at 7:06 P.M. It was noted that the meeting was being recorded.

Present: Katharine Kelleher, Patricia McKay, Theresa Lynskey, Michelle Frazier, Anne Holbrook

Motion by Patricia McKay and seconded by Michelle Frazier to approve the minutes of the Regular Board Meeting held on July 14, 2025. The vote was unanimous.

Motion by Patricia McKay and seconded by Michelle Frazier to approve the July 2025 vouchers and the June 2025 bank balances and financial statements. The vote was unanimous.

Motion by Patricia McKay and seconded by Michelle Frazier to approve and certify the FYE 2025 Operating Statements and Modernization Projects. The vote was unanimous.

Motion by Patricia McKay and seconded by Anne Holbrook to approve and certify the FYE 2025 Top Five Compensation Report. The vote was unanimous.

Motion by Patricia McKay and seconded by Anne Holbrook to approve and certify the FYE 2025 Tenant's Accounts Receivable. The vote was unanimous.

All Board members signed the Certifications. The Executive Director shall submit all FYE 2025 certifications to EOHLIC on August 26, 2025.

The Board reviewed an updated copy of current Board member information. It was noted that the appointment start and end years were not documented for Anne Holbrook. The Executive Director will include that information and will present it at the next Board meeting for approval.

Motion by Patricia McKay and seconded by Theresa Lynskey to accept Public Housing Notices PHN 2025-09 "Annual Plan Update" and PHN 2025-10 "Mandatory Data Reporting". The vote was unanimous.

Motion by Patricia McKay and seconded by Anne Holbrook to accept the Executive Director's Report. The vote was unanimous.

Motion by Patricia McKay and seconded by Anne Holbrook to adjourn the meeting at 7:35p.m. The vote was unanimous.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Eileen Gibson". The signature is fluid and elegant, with the first name "Eileen" and last name "Gibson" clearly distinguishable.

Eileen Gibson
Executive Director