MINUTES OF REGULAR BOARD MEETING OF SEPTEMBER 8, 2025
HARVARD COURT, WHITMAN, MA

Chairwoman, Katharine Kelleher, called the open meeting to order at 7:12 P.M. It was noted that the meeting was being recorded.

Present: Katharine Kelleher, Patricia McKay, Theresa Lynskey, Michelle Frazier
Excused: Anne Holbrook

Motion by Patricia McKay and seconded by Michelle Frazier to approve the minutes of the Regular Board Meeting held on August 25, 2025. The vote was unanimous.

Motion by Michelle Frazier and seconded by Theresa Lynskey to approve the August 2025 vouchers and the June 2025 financial statements. The vote was unanimous.

Motion by Patricia McKay and seconded by Michelle Frazier to approve the updated Grievance Policy for State properties. The vote was unanimous.

Motion by Patricia McKay and seconded by Theresa Lynskey to approve the Vehicle Policy, following a review of the document. The vote was unanimous.

Motion by Michelle Frazier and seconded by Patricia McKay to approve the Parking Policy, following a review of the document. The vote was unanimous.

Motion by Theresa Lynskey and seconded by Michelle Frazier to approve the Rent Policy for State properties, following a review of the document. The vote was unanimous.

Motion by Patricia McKay and seconded by Michelle Frazier to approve the Current Board Members Contact Information. The vote was unanimous.

Motion by Patrici McKay and seconded by Michelle Frazier to allow the Director and Maintenance Supervisor to meet with Gorman Richardson Lewis Architects to discuss the replacement of failing door fronts, fire doors and utility doors at Harvard Court. The vote was unanimous.

Motion by Patricia McKay and seconded by Theresa Lynskey to accept Public Housing Notice 2025-11 "FY 2026 Budget Guidelines". The vote was unanimous.

In the interest of time and efficiency, a motion was made by Patricia McKay and seconded by Michelle Frazier to approve Katco Contracting Inc. of Fall River, MA as the low bidder for the

705-1 Bedford St. Rear Deck Replacement Project, FISH No. 330104, in the amount of $25,000 pending reference checks and Designer approval. The vote was unanimous.

In the interest of time and efficiency, a motion was made by Patricia McKay and seconded by Anne Holbrook to approve the Certificate of Final Completion on the Stetson Terrace Underground Wiring Project No. 338093. The vote was unanimous.

Motion by Patricia McKay and seconded by Michelle Frazier to adjourn the meeting at 7:40p.m. The vote was unanimous.

Respectfully Submitted,

Eileen Gibson

Eileen Gibson
Executive Director