

MINUTES OF REGULAR BOARD MEETING OF MARCH 11, 2024
HARVARD COURT, WHITMAN, MA

Chairwoman, Katharine Kelleher, called the open meeting to order at 7:09 P.M. The meeting was being recorded.

Present: Katharine Kelleher, Robert McPhail, Theresa Lynskey, Michelle Frazier

Absent: Patricia McKay

Motion by Robert McPhail and seconded by Theresa Lynskey to approve the minutes of the Regular Board Meeting of February 12, 2024. The vote was unanimous.

Motion by Theresa Lynskey and seconded by Michelle Frazier to approve the February 2024 vouchers and the January 2024 bank balances and financial statements. The vote was unanimous.

Following the presentation of the FY 2025 Annual Plan and tenant comments, a motion by Michelle Frazier was made and seconded by Theresa Lynskey to approve the FY 2025 Annual Plan. The vote was unanimous.

The FY 2025 Five Year Capital Improvement Plan was presented to tenants and Board members. Motion by Theresa Lynskey and seconded by Michelle Frazier to approve the FY 2025 Five Year Capital Improvement Plan. The vote was unanimous.

Motion by Theresa Lynskey and seconded by Robert McPhail to approve A-1 Masonry and Construction of Middleboro, MA as the low and responsible bidder on the Belmont St. Masonry Repair Project No. 338097 in the amount of \$11,111. The vote was unanimous.

Following positive reference checks and, in the interest of time and efficiency, motion by Michelle Frazier and seconded by Patricia McKay to approve S.I. Services Inc. of Framingham as the low and responsible bidder on the Pine Circle Creative Place-Making Project No. 338082 in the amount of \$124,775. The vote was unanimous.

Following an open discussion regarding Harvard Court residents request for karaoke equipment, a motion was made by Michelle Frazier and seconded by Theresa Lynskey to approve a budget of \$750. The vote was unanimous.

Motion by Theresa Lynskey and seconded by Robert McPhail to accept the following Public Housing Notices:

PHN 2024-03 "Updates to Vacant Unit Policies for 2024"

PHN 2024-04 "Updates to Capital Project Implementation Processes"

The vote was unanimous.

Motion by Robert McPhail and seconded by Theresa Lynskey to accept the Executive Director's Report. The vote was unanimous.

Motion by Michelle Frazier and seconded by Theresa Lynskey to adjourn the meeting at 8:15 p.m. The vote was unanimous.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Eileen Gibson".

Eileen Gibson
Executive Director