

MINUTES OF SPECIAL BOARD MEETING JUNE 26, 2024
HARVARD COURT, WHITMAN, MA

Chairman Katharine Kelleher called the open meeting to order at 7:06 P.M. It was noted that the meeting was being recorded.

Present: Katharine Kelleher, Patricia McKay, Theresa Lynskey, Michelle Frazier

Motion by Patricia McKay and seconded by Michelle Frazier to adopt the following "Affirmative Action Goal" for the Whitman Housing Authority as follows:

18.2% percent of population age 55 or older with a minority race/ethnicity

34.3% percent of family population, under age 55 with a minority race/ethnicity

The vote was unanimous.

Motion by Michelle Frazier and seconded by Theresa Lynskey to approve the write-off of uncollectible debt for FYE June 30,2024 from the following programs:

State Elderly Uncollectible Rent- \$568.00

State Elderly Uncollectible Fraud Repayment - \$2,535.00

Federal Elderly Uncollectible Rent - \$36.00

The vote was unanimous.

Motion by Theresa Lynskey and seconded by Patricia McKay to adjourn the meeting at 7:18 P.M. The vote was unanimous.

Respectfully Submitted,



Eileen Gibson

Executive Director

MINUTES OF REGULAR BOARD MEETING OF JUNE 10, 2024
HARVARD COURT, WHITMAN, MA

Chairwoman, Katharine Kelleher, called the open meeting to order at 7:02 P.M. The meeting was being recorded.

Present: Katharine Kelleher, Patricia McKay, Theresa Lynskey, Michelle Frazier

The Chairwoman announces the Reorganization of the Board:

Motion by Patricia McKay and seconded by Michelle Frazier to appoint Katharine Kelleher as Chairwoman. The vote was unanimous.

Motion by Katharine Kelleher and seconded by Michelle Frazier to appoint Patricia McKay as Vice-Chairwoman. The vote was unanimous.

Motion by Katharine Kelleher and seconded by Michelle Frazier to appoint Theresa Lynskey as Treasurer. The vote was unanimous.

Motion by Katharine Kelleher and seconded by Patricia McKay to approve Michelle Frazier as Assistant Treasurer. The vote was unanimous.

Motion by Patricia McKay and seconded by Michelle Frazier to approve the minutes of the Regular Board Meeting of May 13, 2024. The vote was unanimous.

Motion by Patricia McKay and seconded by Theresa Lynskey to approve the May 2024 Vouchers, April 2024 Bank Balances and Financial Statements. The vote was unanimous.

Motion by Theresa Lynskey and seconded by Michelle Frazier to approve the Certificate of Substantial Completion on the Pine Circle Meter/Breaker Project No. 338092 following approval by Engineer, John Murphy. The vote was unanimous.

Motion by Patricia McKay and seconded by Theresa Lynskey to approve Change Order No. 1 on the Belmont St. Masonry Repair Project No. 338097, in the amount of \$9,478.70 pending RCAT Manager Kate Ferreira's approval. The vote was unanimous.

Motion by Patricia McKay and seconded by Michelle Frazier to approve \$100.00 weekly compensation for the maintenance person on call. The vote was unanimous.

Motion by Patricia McKay and seconded by Michelle Frazier to accept the following Public Housing Notices:

PHN 2024-07 "Promulgation of Amendments to 760 CMR 6.00"

PHN 2024-08 "Amendments to State-Aided Public Housing Lease and Lease Addendum"

Motion by Patricia McKay and seconded by Theresa Lynskey to approve the Executive Director's Report. The vote was unanimous.

Motion by Patricia McKay and seconded by Theresa Lynskey to adjourn the meeting at 7:40p.m. The vote was unanimous.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Eileen Gibson".

Eileen Gibson

Executive Director